

SQL Data Analyst

Allan Collaunt Associates, Inc. (ACA), a small behavioral health data management and consulting firm in the Philadelphia area, seeks self-motivated, detail-oriented professional for full-time position of SQL Data Analyst. Job responsibilities focus on analyzing, querying, and performing quality assurance on behavioral health plan administrative data maintained in a complex relational database environment. The position provides a challenging opportunity for a highly motivated individual to gain experience with Microsoft SQL Server technologies in support of client operations and reporting.

Responsibilities:

- Analyzes behavioral health claims and related data maintained in complex relational databases
- Generates ad hoc reports and queries to address client inquiries
- Develops and maintains familiarity with internal, proprietary SQL Server database structures
- Works collaboratively with database developers and business analysts to identify and resolve problems and to address client needs
- Develops and maintains familiarity with relevant statutory behavioral health data reporting and EDI requirements
- Assists in updating in-house proprietary software to reflect required changes to data processing and reporting specifications
- Participates in the development, maintenance and documentation of data warehouse with OLAP reporting capacity
- Participates in proprietary software testing and quality assurance, especially as it pertains to data processing and reporting
- In a backup capacity, performs routine file processing and eligibility maintenance tasks
- Ad hoc duties as requested

Education and Experience Requirements:

- Minimum BS or BA, in computer science or related field; consideration will be given to degrees in human services fields (e.g. social work, psychology, etc.)
- One or more years of experience querying relational databases using SQL
- Strong PC skills required, including proficiency with Microsoft Windows, Excel, and Word
- Excellent analytic, interpersonal, and communication skills, especially written communication skills
- Preference will be given to those with prior work experience in the healthcare or human services industry
- Experience in one or more of the following areas is highly desirable:
 - T-SQL stored procedure development
 - Microsoft SQL Server Reporting Services design and development, or similar report design and development experience (e.g. Microsoft Access or Crystal Reports)
 - Querying and/or developing Microsoft Analysis Services (or similar) OLAP databases

ACA Offers:

- Competitive base salary
- Attractive benefits package
- Pleasant, modern working environment
- Professional level employment policies

To Respond:

Send resume, cover letter, and salary requirements to:
DA@acainc.com

